

Marlboro College Alumni Council
June 5, 2022

In attendance: Pamela Nye, CJ Churchill, Melanie Gottlieb, Amy Tudor, Kate Hollander

Meeting called to order at 2:06PM ET

Approval of Agenda:

- Agenda approved with some reordering of items, since Kate will have to leave a little early; we hear by email that Bess will not be able to join us.

Approval of Minutes:

- April minutes approved without amendment.
- Council agrees to review and approve (or amend) May minutes by email by Sunday, June 12; Pam will send out message.

Officer Reports

- Clerk: No report
- Treasurer: We receive Mark's treasurer report by email: "We have \$1240.14 in our checking account. We should consider moving our monthly/annual expenses to our debit card/account this summer, with gratitude to the several people who continue to pay monthly/annual fees."
 - No money was spent from this account this year thus far.
 - No additional donations since early May (prompted by the online gathering!)
 - Randy and I have set up online banking for our account now, so access to our financials should be easy going forward -- a Great Leap Forward for us all."
- Moderator: Melanie follows up as past moderator continuing to work on filing our 501 c 3 taxes, about which she originally communicated by email. As she has communicated, we are incorporated in the wrong category (as a "private foundation" which we are actually not); we can change this but will need to pay a fee (c. \$500). In the long term, it will be much better to be categorized correctly since private foundations have very complicated required filings, whereas the nonprofit category we *should* be in requires only a postcard filing, so a much less labor-intensive process. Because of the amount of the fee to change, we will need to take a vote, but we do not have quorum today; since we can't vote today,

Melanie is not sure we'll make our tax extension deadline (she will double-check). We will therefore probably need to file as a private foundation this time around; Melanie does not feel comfortable/qualified doing that solo. In order to file our extension, she used a service (fee was c. \$15 which Melanie paid) and she could probably use the same service again, but higher fee may need a vote (again we will need quorum). Melanie will check on extension deadline and send a summary by email, along with a motion for a vote.

Committee reports:

We rearrange slightly to accommodate Kate's reports.

- Communications:
 - Email report: Kate has had emails via MCAA account and also directly to her from former faculty email thread about the Marlboro.edu email addresses and how to migrate. An alumna has offered a detailed set of directions on how to migrate from Marlboro.edu to gmail and asked us to share; Kate encouraged her to share on the MCAA Facebook page (which she did) and Kate shared to former faculty email list; alumna asked and Kate reiterates that we put same info on MCAA website; council agrees: Erik will need to be looped in. Same alumna (and one alumnus) are interested in joining contact data working group or committee; this segues into governance group report...
- Governance: Three main items from gov group (Amy, Ellie, and Kate) which has been meeting weekly around Ellie's expeditions (so even though she is not at council meeting she has been part of gov group discussions).
 - New committee charge: Gov group recommends that ad hoc data group begin meeting and then request charge from the council/gov group; our current procedures as well as proposed bylaws make provision for this method of being recognized/charged, and we think it will be best for efficiency and collaboration (i.e., charge will fit what the group needs and wants to do, once they have a better idea of what that is). Some discussion; agreement. Pam and Melanie will go ahead.
 - Bylaws: We are close to a full draft of the bylaws, we will send it out to the full council June 26 and request that folks take a good look at it before our July 10 meeting. We request substantial time at the July 10 meeting for discussion. This will be the time for final suggestions and revisions, we would anticipate scheduling a vote for council endorsement of the bylaws in August or no later than at September meeting, since the Association

needs to have time to consider the draft before we ask for a ratification vote in November. We would like to schedule a virtual meeting for interested MCAA members with Kate, Ellie, and Amy to talk about bylaws—we'd like to begin with social time to make sure it doesn't get shortchanged this time. Suggestion: with recent donations, we should look into buying a Zoom or Gatherly account for the MCAA.

- Elections: Elections are coming up for November, simultaneous with ratification. Gov group anticipates taking responsibility for planning elections; Ellie has experience with digital tools, etc. We may need extra help. Three seats are up: Kate, CJ, and Amy. According to proposed bylaws, all of us are eligible to run for another term (in Amy's case, to start a new full term, rather than just finishing out Gretchen's term); council members are asked to consider this.
- Some discussion about recruiting/encouraging association members to run for election, we return to the question of whether we need a nominating committee or other kind of election committee of the association...We decide that in the future, an elected nominating committee might be a good idea, but as an organization we are not mature enough to add that extra layer. We will call for nominations (self-nominations okay!) as we get closer. Pam asks gov group to make a timeline for elections, including communications to association, etc.; Amy shares bylaws timeline and proposes to fold elections timeline in. Melanie urges us to get going on elections-related messages. Kate wonders whether bylaws virtual meeting should also include a "do you want to run for council?" portion, to encourage participation.
- Back to communications:
 - We have a rough draft for our next communication. Video of our virtual event is ready to be posted (some discussion of website vs. our YouTube channel), we unfortunately did not get the Zoom captions to function. Pam volunteers to work on a transcript. Discussion of rhythm/frequency of communications, which we feel is pretty steady and fine.
 - Melanie reminds us we need to close the loop with Erik about website features and make decisions. Amy reminds us we decided we should have a group dedicated to making these decisions and working with Erik, rather than trying to do it in open meeting. Amy asks: Big picture, what are our priorities? Seems like: Elections, bylaws, membership contact data, so

where does this fit? Melanie suggests we table website features and class notes until the fall when we're a little farther along with these other priorities, will communicate this to Erik. Amy volunteers to be involved in this project in the fall. Some discussion of whether we can list/spotlight alumni books/publications and businesses on the MCAA website and/or Facebook page. This was a request that came to Amy from an alum. We should be able to do it easily on the FB page, at the very least.

- We are very aware we need quorum for our next meeting (July 10), Pam agrees to send out calendar prompts.

2:56 PM, Kate had to leave the meeting, minutes taken from this point on by Pam.

Old business

- Archives committee: Report will wait until both Bess and Pamela are present and sufficient time in the agenda to discuss new charge and mission

New business

- None

Closed meeting began at 3:09.

Meeting adjourned: 3:18.

Respectfully submitted,
Kate Hollander and Pamela Nye