

Marlboro College Alumni Council
September 11, 2022

In attendance: Pamela Nye, Kate Hollander, Mark Genszler, Amy Tudor, Ellie Roark

Meeting called to order at 2:03PM

Approval of minutes:

- Discussion of minutes stylistically.
- Minutes approved with a few small amendments.

Officer reports:

- Clerk- Significant date typo in the March minutes is now fixed. No other report.
- Moderator- No report.
- Treasurer- We have neither spent nor received money during this month. Our squarespace [website hosting platform] renewal will be charged to the card on file soon; those who are present at the meeting are fine with Mark switching expense from his personal card to the MCAA debit card. Pam will double check with other members to make sure this is okay. We will add a discussion of the budget and a formal vote to move all expenses to the card to a subsequent meeting's agenda.

Committee Reports:

- Communications
 - Email report- Not too many emails at the moment. We may need to revisit the communications committee generally; there appears to be a need to revamp the group and workflow, especially since Melanie needs to step back from some communications duties. We agree to add discussion about Communications to the October Agenda.
- Resources
 - No report.
- Governance
 - Election software purchase: \$99 for ElectionBuddy services
 - We decide to vote by email since many folks are not present. We can pay with the MCAA card to avoid reimbursement. Mark and Ellie will coordinate this.
 - Election Timeline
 - We discuss the proposed timeline for communications and key election dates.
 - The first email goes out very soon, and will lay out timeline and the dual election missions: council positions and bylaw ratification.
 - The nomination process will be a google form; anyone can nominate anyone or self-nominate. We will check the database for the nominee's contact info, and post on facebook to try to find contact info necessary. If we can't find or get your contact info, you can't be nominated.
 - Non-digital voting issue: We're not able to accommodate non-digital voting at this time, with our current capacity. An email address will be required to participate, with the understanding that in-person voting at future annual meetings may be possible.
 - Please nominate people! We're urging the council to submit nominations and encourage participation.
 - We really value the current council members and we hope everyone is able to remain in their seats, but if any current council members feel the need to resign, PLEASE do so before September 25th! This will allow us to fill your seat if necessary.

- Do election emails preclude all other council emails?
 - No, the communications crew should probably continue to send out the regularly scheduled updates as well. We don't want to inundate people.

Old Business

- Archives Committee report (Pam/Bess)
 - Tom Ragle Oral History and Geoffrey Brown's Materials
 - Pam has done some auditing of where things stand with these projects. Geoffrey Brown's stuff has found a home. Some folks have reached out about Marlboro Guild Theater materials; the archives committee will help them deal with this. Once we get confirmation of what items are where, we can post to our website these locations.
 - Do we want to share info via email with the Association about Brown's death? What are our policies about what we share online?
 - Pam will work on a new charge for the Archives committee.
- Contact Data Management Working Group Reports (Pam/Melanie)
 - They've met twice since our last council meeting, and have shared details of those meetings in reports for the council.
 - Next meeting: September 12, 2022 (online)
- Monthly Operational Tasks for Transition
 - Pam will send out a reminder to folks who have not yet filled it out; we'll try to have this done by next meeting

New Business

- Website Working Group Discussion
 - We need to start to move forward with transitioning webmasters. Erik would like to be involved in the transition. We probably need an open call for volunteers as well as specific recruitment.
- Finance and Audit Working Group Discussion (Mark)
 - No urgency to this-- Mark has just flagged it as an issue for future discussion. We decide to table indefinitely until we have more time to discuss it.
- Proposed date of next meeting: October 2, 2022 (first Sunday in October)

Open session closed at 3:22 PM EST.

No closed session.

Meeting adjourned.

Respectfully submitted,
Ellie Roark
Clerk